



4756 Hwy. 377 South  
Ft. Worth, TX 76116

Phone 817-244-2125  
Fax 817-244-2135

## Authorization for Payroll Deductions

---

I authorize Aviation Personnel to make a payroll deduction at any time for any charges the company has incurred, including, but not limited to, the following:

- Damages to Company or Client Property
- Loss of Company or Client Property (including badges)
- Any accidental overpayment to employee's paycheck due to clerical error.
- Outstanding advances / amounts owed that have not been paid back in a timely manner
- Uniform charges incurred while on a job assignment.
- Orientation and Training costs assessed by client for leaving assignment voluntarily or for poor performance

In addition, I understand that any Travel Pay and /or Signing Bonus (if applicable) received on an assignment is repayable if such assignment ends before working for 30 continuous days.

Furthermore, upon voluntary termination, within 30 days of employee's employment with Aviation Personnel, employee authorizes the company to withhold the amount of one hundred dollars (\$100.00) from any wages or other monies due to employee, to cover the cost of background checks, drug testing, etc.

Finally, if my employment terminates for any reason, any amounts owed will be deducted from my last paycheck.

---

Employee Signature

---

Printed Name

---

Date